

**THE BOARD OF TRUSTEES OF SANDHILLS COMMUNITY COLLEGE  
REGULAR MEETING MINUTES**

**Sledge Board Room, Sandhills Community College  
April 6, 2020, 5:00 pm**

**PRESENT:** Trustees George Little, Chairman; Larry Caddell, Vice Chairman; Joe Clendenin, Secretary; Gary Evans; Tim Carpenter; Helen Probst Mills; Gene Horne; Dr. Sandy Stewart; Linda McCaskill; Dr. Larry Upchurch; Raymond Villalobos, SGA President

**STAFF:** Dr. John Dempsey; Brenda Jackson; Heather Lyons; Ron Layne; Dr. Rebecca Roush; Elizabeth Thomas; Dr. Kirk Lynch; Wendy Dodson; Andi Korte; D.J. Farmer; Doug Smith; Kellie Shoemake; Joe Brown; Germaine Elkins

Mr. Little called the meeting to order at 5:00 pm. He read the statute regarding conflicts of interest to the Trustees and asked the Board if there were any potential conflicts with the agenda items to be discussed. Hearing none, Mr. Little proceeded to the next item of business.

Mr. Little asked for a motion to approve the agenda. Mr. Horne made a motion to approve the agenda. Ms. McCaskill seconded the motion, and the motion passed unanimously.

Mr. Little asked for a motion to approve the minutes of the February 3, 2020, Board of Trustees meeting. Mr. Horne made a motion to approve the minutes as submitted. Ms. Probst Mills seconded the motion, and the motion passed unanimously.

Mr. Villalobos reported for the Student Government Association (SGA). Mr. Villalobos reviewed plans made by the SGA to stay connected during the COVID-19 crisis. Online information will enable students to participate in multiple activities.

Mr. Caddell reported for the Buildings and Grounds Committee. Mr. Caddell called on Ms. Korte, who then asked Dr. Lynch to share information regarding the Golden Leaf Foundation grant that was awarded to the college in the amount of \$680,000. A portion of the grant funding will be used to build a structure at the Larry Caddell Training Center to house students in the Construction Trades program. The remaining funds will be used for the purchase of training equipment, course development, and instructor costs.

Mr. Caddell asked Dr. Lynch to present an update on the campus wayfinding signage project. Dr. Lynch said that the focus of the project was on the directional, parking lot, and campus maps signs, which were the most outdated. Dr. Lynch gave details as to how each sign will be represented with the new signage. The cost of signage is approximately \$70,000. Mr. Caddell made a motion to approve the signage as recommended. Dr. Upchurch seconded the motion, and the motion passed unanimously.

Mr. Caddell said that the Board approved the contract to purchase the Westmoore Property via email and voice poll. The purchase price is \$150,000 contingent upon county approval of rezoning. Mr. Caddell made a motion to ratify the voicemail and email to sell the Westmoore Property. Mr. Horne seconded the motion, and the motion passed unanimously.

Mr. Caddell stated that the Master Facilities Plan was awarded to Mark Wright & Associates Architects. No Board action is required.

Mr. Horne presented the Finance Committee Report and the report of State and County Bond Funds. No Board action is required. Mr. Horne called on Ms. Thomas to give an update on the RFP for banking services. Ms. Thomas said that four proposals have been received, with the final two candidates to participate in a virtual interview the week of April 13, to determine which banking institution best suits the needs of the College. The target date to be up-and-running is July 1, 2020.

Mr. Evans reported for the Personnel Committee. Mr. Evans presented Personnel Information requiring no Board action. Mr. Evans confirmed the names of those receiving 2020-2021 Faculty and Staff Educational Learning Opportunities. Mr. Evans made a motion to approve all Faculty and Staff Educational Learning Opportunities as presented. Mr. Horne seconded the motion, and the motion passed unanimously.

Mr. Evans asked for approval of a change to Policy 5.21 – Communicable Disease. Ms. Probst Mills seconded the motion, and the motion passed unanimously.

Dr. Stewart presented the Educational Programs Committee Report. Dr. Stewart called on Ms. Korte to update information pertaining to the Continuing Education Accountability and Integrity Plan Report for 2019. Ms. Korte reported that the most recent audit confirms that, classroom visitation schedule was met and visitation outcomes are documented in the report.

Mr. Clendenin submitted that the Planning Committee has not met and does not have a report to submit at this time.

Ms. McCaskill submitted that the Student Affairs Committee has not met and does not have a report to submit at this time.

Ms. Elkins presented the Foundation Report. The Executive Committee of the Foundation Board met on April 1, 2020. During the meeting, Dr. Dempsey brought everyone up-to-speed on the state of the College. The Foundation has been working to help students with various needs during the Covid-19 pandemic.

Dr. Dempsey included in the President's Report a list of many of the activities of which we are to be thankful for during the ongoing crisis. He emphasized the outpouring of help that he has witnessed from our staff, faculty, students, and neighbors and the feeling of camaraderie

developed by those on our campus and in our communities. Dr. Dempsey reviewed plans for the virtual or online 2020 commencement ceremony and expressed the importance of creating a memorable event for the students and their families.

On behalf of the Board, Mr. Little offered thanks to Dr. Dempsey and his team for the fantastic work being done to support the students, faculty, and staff during this challenging time.

With no further business, the meeting concluded at 6:14 pm.

Respectfully submitted,

George Little, Chairman of the Board

Joseph Clendenin, Secretary of the Board