

Among the factors which differentiate outstanding from mediocre colleges none is more evident than the presence of visionary leadership. The Board and President in the main provide this leadership

Thomas B. Merson, Assistant Director for Commissions,
American Association of Community and Junior Colleges, 1964

The Bylaws of The Trustees of Sandhills Community College are designed to identify the responsibilities and powers of the governing body of the College and to provide an organizational structure for the execution of their duties. The legal authority contained herein is derived from Chapter 115D, *General Statutes of North Carolina*, adopted in 1979 as a revision of the original 1963 Act and subsequent amendments to that Act.

The Trustees of Sandhills Community College in session October 1, 2001, adopted the Bylaws as printed herein.

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Section 1—Jurisdiction

- A. The Board of Trustees of Sandhills Community College is a body corporate, established by the State Board of Community Colleges under authority of law enacted by the North Carolina General Assembly (Chapter 115D, *General Statutes of North Carolina*) and is the governing body of Sandhills Community College.

- B. The official title of the Board of Trustees is *The Trustees of Sandhills Community College*.

- C. The Board of Trustees, as a body corporate, possesses all powers usually conferred upon such bodies to enable it to acquire, hold and transfer real and personal property, to enter into contracts, and institute such other rights and privileges as may be necessary for the management and administration of Sandhills Community College.

Section 2—Membership

- A. The Board of Trustee appointments shall be made in the manner set forth in N.C.G.S., Section 115D-12.

- B. The president of the student government association shall be an *ex officio*, non-voting member of the Board of Trustees.

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an affirmative vote of two-thirds of the members of the Board of Trustees, found to be true, the Board of Trustees shall declare the office of the offending member to be vacant.

Nothing in the above statement shall be construed to limit the authority of a Board of Trustees to hold a hearing as provided herein upon evidence known or presented to it.

3. Shall perform other functions delegated by the Board.

C. The Secretary—

1. Shall attest official documents by signature;
2. Shall be responsible for:
 - a. Maintaining an accurate record of the proceedings of the Board of Trustees;
 - b. Recording, keeping, and distributing the minutes of trustee meetings; and
 - c. Such other secretarial duties as the chairman may prescribe.

B. Limitation of Authority of Committees—

Committees are appointed to study, to review, to investigate, and to formulate proposals, and to make recommendations to the Board. Committees are not authorized to act or to speak for the Board unless expressly, directly, and specifically authorized by the Board.

C. Relationship of Committees to the President—

Each committee chairman shall confer regularly with the President and/or his designee. Unless the absence of the President is requested, the President or a designated member or members of his staff shall attend all committee meetings.

D.

In consultation with the President, the Educational Programs Committee shall:

- a. Request the President to study and to report his findings concerning the need for educational program change, either adding or dropping a program;
- b. Receive all educational program proposals from the President, study, review, and recommend action by the Board;
- c. Every two years, or more often if it desires, may request educational program reports from the President showing enrollment, graduates, job outlook, and any other relevant information, and report findings with recommendations to the Board; and
- d. Periodically, may request studies of factors which bear upon success of instruction such as financial support, qualifications and adequacy of personnel, equipment, facilities, supplies, and travel and report findings with recommendations to the Board.

In consultation with the President, the Finance Committee shall:

- a. Make recommendations to the Board regarding fiscal policies of the college;
- b. Receive proposals by the President, study and recommend to the Board with such modifications as it deems appropriate:
 - 1) the annual budget from public funds for current operations and capital outlay;
 - 2) any special or unusual expenditures, or any expense in excess of the approved budget; and

- c. Receive, study and recommend to the Board such action as it deems appropriate on any reports of the budget, purchasing and accounting procedures, audits, or other functions required by it or presented to it by the President, county or state officials, or the Board;
- d. Recommend to the Board policies regarding:
 - 1) investment of surplus current funds, capital outlay funds, and endowment funds;
 - 2) appropriate and adequate bonding of employees; and
 - 3) transfer of funds among budget line items.
- e. With the Chairman of the Trustees and President, the chairman shall assume leadership for the advocacy of adequate financial support of the needs of the college before county and state officials and the public generally.
- f. Review annually insurance coverage of buildings and their contents and recommend to the Board adequate coverage of losses.

In consultation with the President, the Planning Committee shall:

- a. Oversee the development of the college's long-range plan and its periodic updates;
- b. Recommend appropriate Board action concerning adoption of the plan; and
- c. Report to the Board annually on the college's progress toward the accomplishment of the plan's objectives.

At the request of the Chairman of the Board, the Hearing Committee, serving *ad hoc*, shall
serve as an appeal board for the Board. The Hearing Committee shall also serve as an appeal board for the Board. The Hearing Committee shall also serve as an appeal board for the Board. The Hearing Committee shall also serve as an appeal board for the Board.

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and bylaws for the governing and operation of the institution under Chapter 115D, *General Statutes of North Carolina*, and for the discipline of students;

- J. To elect annually an attorney-at-law to serve as counselor and represent the college in all legal matters;
- K. To elect directors of The Sandhills Community College Foundation, Inc., according to the schedule of elections stated in the Charter of the Foundation; and
- L. To receive and review at each of its Board meetings a status report on the state of the college's budget as well as any audit reports which have been received since the last meeting, and to approve transfers of funds among various college budget categories.

Section 2—Oath of Office

- A. All trustees shall, following notice of appointment or reappointment to the Board of Trustees by whatever source appointed, take the following oath:

I, _____, solemnly swear (affirm) that I will support the Constitution of the United States, so help me God.

I, _____, solemnly and sincerely swear (affirm) that I will be faithful and bear true allegiance to the State of North Carolina, and to the constitutional powers and authorities which are or may be established for the government thereof; and that I will endeavor to support, maintain and defend the Constitution of said State, not inconsistent with the Constitution of the United States, to the best of my knowledge and ability, so help me God.

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D.

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Adoption of these bylaws shall be by affirmative vote of a majority of the Board of Trustees whether in regular or special session.

Section 2—Amendments

Amendments to these bylaws may be proposed by any trustee at any regular or special meeting for decision at a subsequent regular or special meeting. Adoption of amendments shall be by affirmative vote of a majority of the Board of Trustees and shall be effective upon adoption.

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