

P R O G R A M S

B U S I N E S S A D M I N I S T R A T I O N - H O S P I T A L I T Y

M A N A G E M E N T

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The Business Administration Curriculum is designed to introduce students to the various aspects of the free enterprise system. Students will be provided with a fundamental knowledge of business functions, processes, and an understanding of business organizations in today's global economy.

Course work includes business concepts such as accounting, business law, economics, management, and marketing. Skills related to the application of these concepts are developed through the study of computer applications, communication, team building, and decision making.

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		Course Hours Per Week		Semester Hours
COM-120 or	Intro Interpersonal Com or			
COM-231	Public Speaking	3	0	3
***	Math/Natural Science Elective	0-4	0-3	3-4
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<b>Third Semester (Summer)</b>				
ACC-149	Intro to ACC Spreadsheets	1	3	2
***	Humanities/Fine Arts Elective	3	0	3
***	Social/Behavioral Sciences Elective	3	0	3
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<b>Fourth Semester (Fall)</b>				
BUS-115	Business Law I	3	0	3
ECO-151 or	Survey of Economics or			
ECO-251 or	Prin of Microeconomics or			
ECO-252	Prin of Macroeconomics	3	0	3
HRM-220	Cost Control-Food & Bev	3	0	3
HRM-275	Leadership-Hospitality	3	0	3
MKT-120	Principles of Marketing	3	0	3
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<b>Fifth Semester (Spring)</b>				
BUS-151	People Skills	3	0	3
BUS-225	Business Finance	2	2	3
HRM-230	Club & Resort Management	3	0	3
HRM-245	Human Resource Mgmt-Hosp	3	0	3
***	Technical Elective	1-3	0-3	2
***	Technical Elective	1-3	0-3	2
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Total Required Minimum Semester Hours Credit				68
<b>Technical Electives:</b>		<b>Class</b>	<b>Lab</b>	<b>Credit</b>
ACC-140	Payroll Ac O			

